

Shun Tak Holdings (Macau) Limited

Serving Macau for over 45 years

As of the largest conglomerates in Macau with diverse businesses including property development, transportation, hospitality and investments, our team is committed to establishing an integrated network within the Pearl River Delta with Macau as its hub. Start your career with us, and together we will make a difference to our home!

IT Support

Job Responsibilities:

- Perform daily technical support to PC, related peripherals, office automation software in local office and remote sites, and mobile devices.
- Assist to perform LAN server management and related technical support.
- Assist to perform technical support to E-mail system, Internet and STHL web site.
- Performs hardware and software administration tasks, as well as computer network management and related technical support tasks.
- Provide technical support to Group's related 3rd party companies as where required.
- Assist to perform department administration functions.

Job Requirements:

- Technical institute graduate with a diploma in Computer Studies or above.
- 1-3 years' experience in supporting MS Windows OS and MS Office, Windows Server.
- Familiar with PC hardware and software installation to perform 1st tier of user support and problem resolving.
- Experience in supporting Microsoft Active Directory, SQL Server, Exchange Server, VMware, Firewall, VPN, LAN switch, Mobile Device Management (either one or more listed items) will be an advantage.
- Self motivated, pro-active, team player to look for solutions, able to work independently, good communication skills, problem solving and interpersonal skills.
- Proficiency in written and spoken Cantonese and English.

We offer long-term career prospects and competitive remuneration packages to the right candidates. Interested persons should send their detailed resume with current and expected salary to **The Group Human Resources, Macau Tower Convention & Entertainment Centre, Largo da Torre de Macau, Macau** or email to: recruitmacau@shuntakgroup.com or fax to **(853)2896 8963**.

All applications received will be used exclusively for employment purpose only.